

# WASHINGTON COUNTY BOARD OF SUPERVISORS

## MINUTES OF SEPTEMBER 5, 2023

### BOARD MEETING

BE IT REMEMBERED on the 5<sup>th</sup> day of September, 2023 at 9:00 A. M., and being the time designated by law for the regular meeting of the Board of Supervisors, the said board meeting was held as provided by Chapter, 3, Title 19 of Mississippi Code of 1972, Annotated. The Board met in then their room at the Washington County Courthouse in Greenville, Mississippi, at the time designated for the purpose of transacting such business as might properly come before it; there being present the following:

Lee Gordon	Member, First District, Vice President
Tommy Benson	Member, Second District, Absent
Carl McGee	Member, Third District, President
Mala Brooks	Member, Fourth District
Jerry Redmond	Member, Fifth District
Willie Griffin	Board Attorney
Chelesa Carter	County Administrator
Lorenzo Anderson	County Engineer
Bernadine Holmes	Deputy Chancery Clerk
Milton Gaston	Sheriff
Percy Miles	Deputy Sheriff

The meeting was called to order by President Carl McGee. The opening prayer was by Supervisor Carl McGee. All present said the Pledge of Allegiance to the Flag, and the meeting was officially opened by the Deputy Sheriff.

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***(1) IN RE: ORDER TO CONSIDER AND ACCEPT AGENDA AS AMENDED FOR SEPTEMBER 5, 2023 MOTION BY SUPERVISOR GORDON, SECONDED BY SUPERVISOR REDMOND, THE VOTE: AYE-MCGEE, GORDON, REDMOND, ABSENT- BENSON, BROOKS***

***Added- Robert Hawkins' Contract***

***APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING***

***(2) IN RE: ORDER APPROVING MINUTES OF AUGUST 21 & 24, 2023 MEETINGS OF THE BOARD OF SUPERVISORS AND DIRECTING THE PRESIDENT AND CLERK OF THE BOARD TO SIGN SAME MOTION BY SUPERVISOR GORDON, SECONDED BY SUPERVISOR REDMOND, THE VOTE: AYE-MCGEE, GORDON, REDMOND, ABSENT- BENSON, BROOKS***

***SUPERVISOR MALA BROOKS IS NOW IN ATTENDANCE***

***DAVID BURFORD, EMERGENCY MANAGEMENT DIRECTOR PRESENTED THE E-911 MONTHLY EXPENDITURES***

**(3) IN RE: ORDER APPROVING PAYMENT OF E911 MONTHLY EXPENDITURES IN THE AMOUNT OF \$33,170.89 FOR THE MONTH OF AUGUST 2023 MOTION BY SUPERVISOR GORDON, SECONDED BY SUPERVISOR REDMOND, THE VOTE: AYE- MCGEE, GORDON, BROOKS, REDMOND, ABSENT-BENSON**

**(4) IN RE: ORDER ACCEPTING THE LOW QUOTE OF ASHER GROUP (HYPER-REACH) FOR EMERGENCY MASS NOTIFICATION SERVICES IN THE AMOUNT OF \$9,975.00 PER YEAR MOTION BY SUPERVISOR BROOKS, SECONDED BY SUPERVISOR GORDON, THE VOTE: AYE- MCGEE, GORDON, BROOKS, REDMOND, ABSENT-BENSON**

*JAMES STEWART, ASSISTANT EMERGENCY MANAGEMENT DIRECTOR REQUESTING RATIFICATION OF COUNTY WIDE BURN BAN*

**(5) IN RE: ORDER RATIFYING THE ACTIONS OF THE PRESIDENT OF THE BOARD IN APPROVING COUNTYWIDE BURN BAN, AS REQUESTED BY JAMES STEWART, ASSISTANT EMERGENCY MANAGEMENT DIRECTOR MOTION BY SUPERVISOR GORDON, SECONDED BY SUPERVISOR REDMOND, THE VOTE: AYE- MCGEE, GORDON, BROOKS, REDMOND, ABSENT-BENSON**

*LORENZO ANDERSON, COUNTY ENGINEER PRESENTED HIS MONTHLY REPORT AND APPROVAL TO ADVERTISE FOR PROJECT*

**BE IT KNOWN: IN RE: ORDER AUTHORIZING THE COUNTY ENGINEER TO ADVERTISE NOTICE TO BIDDERS FOR THE BROADWAY EXTENDED PROJECT (METCALFE TO AIRPORT ENTRANCE) MOTION BY SUPERVISOR BROOKS, SECONDED BY SUPERVISOR REDMOND, THE VOTE: AYE-BROOKS, REDMOND, NAY- MCGEE, GORDON, ABSENT- BENSON (motion failed)**

*MARK JOHNSON, ASSISTANT ROAD MANAGER PRESENTED THE MONTHLY REPORT FOR THE WASHINGTON COUNTY ROAD DEPARTMENT AND*

**(6) IN RE: ORDER ACCEPTING THE LOW QUOTE OF THOMPSON CAT IN THE AMOUNT OF \$8,919.62 FOR SOFTWARE UPDATE ON TRACK HOE, AS REQUESTED BY THE ROAD DEPARTMENT MOTION BY SUPERVISOR GORDON, SECONDED BY SUPERVISOR REDMOND, THE VOTE: AYE- MCGEE, GORDON, BROOKS, REDMOND, ABSENT- BENSON**

*BE IT KNOWN: DISTRICT 3 MS DEPARTMENT OF TRANSPORTATION COMMISSIONER WILLIE SIMMONS APPEARED BEFORE THE BOARD OF SUPERVISORS TO PRESENT A REPORT OF THE "WORKS" PROJECTS COMPLETED IN WASHINGTON COUNTY 2020-2023. THERE WAS SOME DISCUSSION REGARDING THE COMMITTED FUNDING FOR SEVERAL PROJECTS IN WASHINGTON COUNTY (2022-2028). BOARD PRESIDENT EXPRESSED CONCERNS THAT WASHINGTON COUNTY WAS BEING BY-PASSED BY THE 82 BYPASS PROJECT. EUTAW CONSTRUCTION ALSO MADE COMMENTS REGARDING ROAD CONDITIONS. MAYOR ERRICK SIMMONS WAS ALSO PRESENT AND ASKED QUESTION REGARDING SIGNAGE ALONG THE BYPASS ROUTE AND LIGHTING AT STOKES KING ROAD AND 82. IT WAS ALSO MENTIONED THAT A DETOUR IS COMING AT THE INTERSECTION OF HIGHWAY 61 AND HWY 12*

*SHIRLEY REDMOND, PLANNING DEPARTMENT ASSISTANT PRESENTED THE MONTHLY PLANNING REPORT*

*TERRY GALES, VETERANS SERVICE OFFICER PRESENTED HIS MONTHLY REPORT AND A TRAVEL REQUEST*

**(7) IN RE: ORDER ALLOWING TRAVEL FOR TERRY GALES, VETERAN'S SERVICE OFFICER TO ATTEND COUNTY VETERAN SERVICE TRAINING OCTOBER 17-20, 2023 AT CAMP SHELBY, MS, AT ESTIMATED COST OF \$542.29 MOTION BY SUPERVISOR BROOKS, SECONDED BY SUPERVISOR REDMOND, THE VOTE: AYE-MCGEE, GORDON, BROOKS, REDMOND, ABSENT- BENSON**

*JEREMY SMITH, CONVENTION CENTER DIRECTOR PRESENTED HIS MONTHLY REPORT, A REQUEST FOR APPROVAL TO REPLACE THE MISSING SIGNAGE AT THE WCCC AND QUOTES FOR LAWNMOWERS, REFUND FOR GHS CLASS OF 1978 AND UPDATE ON BUILDING AND GROUNDS STAFFING*

**(8) IN RE: ORDER RECEIVING QUOTES FROM MANNING SIGNS IN THE AMOUNT OF \$9,200.00 AND MITCHELL SIGNS IN THE AMOUNT OF \$8,975.00 FOR FORM FITTED PLASTIC LETTERS "WASHINGTON COUNTY CONVENTION CENTER" AND ACCEPTING THE MANNING QUOTE DUE TO PAST EXPERIENCE WITH MANNING WITH \$225.00 QUOTE DIFFERENCE MOTION BY SUPERVISOR BROOKS, SECONDED BY SUPERVISOR REDMOND, THE VOTE: AYE-MCGEE, BROOKS, REDMOND, NAY- GORDON, ABSENT- BENSON**

**(9) IN RE: ORDER APPROVING THE LOW QUOTE OF JOHN DEERE IN THE AMOUNT OF \$13,392.61 EACH FOR 72 INCH SIDE DISCHARGE LAWNMOWERS MOTION BY SUPERVISOR BROOKS, SECONDED BY SUPERVISOR GORDON, THE VOTE: AYE-MCGEE, GORDON, BROOKS, REDMOND, ABSENT-BENSON**

**(10) IN RE: ORDER APPROVING A REFUND IN THE AMOUNT OF \$600.00 TO THE GHS CLASS OF 1978, DUE TO A PROBLEM WITH SOMETHING PLACED ON THE FLOOR AT THE WASHINGTON COUNTY CONVENTION CENTER, SEPTEMBER 2, 2023 MOTION BY SUPERVISOR BROOKS, SECONDED BY SUPERVISOR GORDON, THE VOTE: AYE-MCGEE, GORDON, BROOKS, REDMOND, ABSENT-BENSON**

*ROBERT HAWKINS' CONTRACT*

**(11) IN RE: ORDER APPROVING CONTRACT BETWEEN WASHINGTON COUNTY AND ROBERT HAWKINS TO SERVE AS THE MECHANICAL ENGINEER FOR THE WCCC AHU PROJECT (INOPERATIVE AIR HANDLING UNIT) MOTION BY SUPERVISOR BROOKS, SECONDED BY SUPERVISOR GORDON, THE VOTE: AYE-MCGEE, GORDON, BROOKS, REDMOND, ABSENT-BENSON**

*ANDREW SMITH, ARPA CONSULTANT*

**(12) IN RE: ORDER APPROVING THE REQUEST OF ANDREW SMITH, ARPA CONSULTANT FOR WIRELESS INTERNET CONNECTION FOR THE CHAMBERS SCHOOL PROJECT IN ORDER TO INSTALL ALARM/SECURITY AT THE PROJECT SITE MOTION BY SUPERVISOR BROOKS, SECONDED BY SUPERVISOR REDMOND, THE VOTE: AYE-MCGEE, GORDON, BROOKS, REDMOND, ABSENT-BENSON**

**(13) IN RE: ORDER APPROVING CHANGE ORDER NO. 1 IN THE AMOUNT OF \$1,500.00 TO CORRECT DAMAGE DUE TO VANDALISM TO A BATHROOM WALL AND REPLACEMENT OF A VENTILATION PIPE MOTION BY SUPERVISOR BROOKS,**

**SECONDED BY SUPERVISOR REDMOND, THE VOTE: AYE-MCGEE, GORDON, BROOKS, REDMOND, ABSENT-BENSON**

**(14) IN RE: ORDER AUTHORIZING ANDREW SMITH ARPA CONSULTANT, TO MAKE A REQUEST TO ENTERGY TO INSTALL NEEDED SECURITY POLE LIGHTS AT THE CHAMBERS SCHOOL PROJECT SITE FOR SECURITY PURPOSES MOTION BY SUPERVISOR BROOKS, SECONDED BY SUPERVISOR REDMOND, THE VOTE: AYE-MCGEE, GORDON, BROOKS, REDMOND, ABSENT-BENSON**

**(15) IN RE: ORDER APPROVING SUBAWARD AGREEMENT WITH THE MS DEPARTMENT OF ENVIRONMENTAL QUALITY, NO. 614-2-DW-5.15(GOLDEN ACRES WATER ASSOCIATION) AND AUTHORIZING THE PRESIDENT OF THE BOARD TO SIGN SAME MOTION BY SUPERVISOR BROOKS, SECONDED BY SUPERVISOR REDMOND, THE VOTE: AYE-MCGEE, GORDON, BROOKS, REDMOND, ABSENT-BENSON**

**(16) IN RE: ORDER APPROVING SUBAWARD AGREEMENT WITH THE MS DEPARTMENT OF ENVIRONMENTAL QUALITY, NO. 640-2-DW-5.15 (BLACK BAYOU WATER ASSOCIATION) AND AUTHORIZING THE PRESIDENT OF THE BOARD TO SIGN SAME MOTION BY SUPERVISOR BROOKS, SECONDED BY SUPERVISOR REDMOND, THE VOTE: AYE-MCGEE, GORDON, BROOKS, REDMOND, ABSENT-BENSON**

**(17) IN RE: ORDER APPROVING SUBAWARD AGREEMENT WITH THE MS DEPARTMENT OF ENVIRONMENTAL QUALITY, NO. 639-2-DW-5.15 (WINTERVILLE WATER ASSOCIATION) AND AUTHORIZING THE PRESIDENT OF THE BOARD TO SIGN SAME MOTION BY SUPERVISOR BROOKS, SECONDED BY SUPERVISOR REDMOND, THE VOTE: AYE-MCGEE, GORDON, BROOKS, REDMOND, ABSENT-BENSON**

**MARK SEARD, TAX ASSESSOR PRESENTED THE 2023 AD VALOREM RECAPITULATION**

**(18) IN RE: ORDER ACCEPTING 2023 AD VALOREM RECAPITULATION OF ASSESSMENTS OF WASHINGTON COUNTY FROM TAX ASSESSOR, MARK SEARD AND AUTHORIZING COUNTY OFFICIALS TO SIGN SAME. MOTION BY SUPERVISOR GORDON, SECONDED BY SUPERVISOR BROOKS, THE VOTE: AYE-MCGEE, GORDON, BROOKS, REDMOND, ABSENT-BENSON**

**MARILYN HANSELL PRESENTED THE COUNTY ADMINISTRATOR'S BI-WEEKLY REPORT**

**MONTHLY CLAIMS**

**(19) IN RE: ORDER ALLOWING CLAIMS 234339 THROUGH 234703 IN THE AMOUNT OF \$502,431.80 MOTION BY SUPERVISOR GORDON, SECONDED BY SUPERVISOR REDMOND, THE VOTE: AYE-MCGEE, GORDON, REDMOND, ABSENT-BENSON, BROOKS**

**(20) IN RE: ORDER AUTHORIZING ISSUANCE OF WARRANTS TO COVER BI-WEEKLY PAYROLLS AND MONTHLY PAYROLLS FOR SEPTEMBER 2023 MOTION BY SUPERVISOR GORDON, SECONDED BY SUPERVISOR REDMOND, THE VOTE: AYE-MCGEE, GORDON, REDMOND, ABSENT-BENSON, BROOKS**

**(21) IN RE: ORDER AUTHORIZING ISSUANCE OF WARRANTS TO MISSISSIPPI PUBLIC ENTITY EMPLOYEE BENEFIT TRUST AND HIGHMARK LIFE INSURANCE FOR COUNTY'S SHARE OF INSURANCE IN SEPTEMBER 2023 MOTION BY SUPERVISOR**

***GORDON, SECONDED BY SUPERVISOR REDMOND, THE VOTE: AYE-MCGEE, GORDON, REDMOND, ABSENT-BENSON, BROOKS***

***(22) IN RE: ORDER TRANSFERRING ONE-HALF OF HIGHWAY MAINTENANCE TAXES TO MUNICIPALITIES OF THE COUNTY IN SEPTEMBER 2023 MOTION BY SUPERVISOR GORDON, SECONDED BY SUPERVISOR REDMOND, THE VOTE: AYE-MCGEE, GORDON, REDMOND, ABSENT-BENSON, BROOKS***

***(23) IN RE: ORDER AUTHORIZING PAYMENT OF BONDS AND INTEREST DURING THE MONTH OF SEPTEMBER 2023 MOTION BY SUPERVISOR GORDON, SECONDED BY SUPERVISOR REDMOND, THE VOTE: AYE-MCGEE, GORDON, REDMOND, ABSENT-BENSON, BROOKS***

***(24) IN RE: ORDER AUTHORIZING THE CHANCERY CLERK TO ISSUE WARRANTS FOR RENTAL OF POST OFFICE BOXES AND FOR POSTAGE AND POSTAGE TAPE FOR POSTAGE MACHINES OF THE COUNTY AND SOCIAL SERVICES DEPARTMENT AND ANY OTHER ACTION FOR OPERATION OF POSTAL SERVICE FOR MONTH OF SEPTEMBER 2023 MOTION BY SUPERVISOR GORDON, SECONDED BY SUPERVISOR REDMOND, THE VOTE: AYE-MCGEE, GORDON, REDMOND, ABSENT-BENSON, BROOKS***

***(25) IN RE: ORDER ALLOWING TRAVEL FOR JUSTICE COURT JUDGES TO ATTEND THE JUSTICE COURT JUDGES ANNUAL MANDATORY STATE CONFERENCE OCTOBER 3-6, 2023 IN OXFORD, MS AT ESTIMATED COST OF \$1,825.00 AND PAYMENT OF ANNUAL DUES IN THE AMOUNT \$250.00 EACH FOR JUDGE LAVERNE CARTER, JUDGE CEDRIC BUSH AND JUDGE LAVERNE SIMPSON MOTION BY SUPERVISOR GORDON, SECONDED BY SUPERVISOR REDMOND, THE VOTE: AYE-MCGEE, GORDON, BROOKS, REDMOND, ABSENT- BENSON***

***(26) IN RE: ORDER APPROVING PAYMENT IN THE AMOUNT OF \$12,667.46 TO N.L. CARSON FOR PAYMENT NO. 111 FOR PROJECT NO. ERBR-76-04 MURPHY ROAD MOTION BY SUPERVISOR REDMOND, SECONDED BY SUPERVISOR GORDON, THE VOTE: AYE-MCGEE, GORDON, BROOKS, REDMOND, ABSENT- BENSON***

***(27) IN RE: ORDER APPROVING PAYMENT IN THE AMOUNT OF \$3,333.33 TO ANDREW L. SMITH FOR MONTHLY AMERICAN RESCUE PLAN ACT COMPLIANCE SERVICES PAID THROUGH THE AMERICAN RESCUE ACT FUND MOTION BY SUPERVISOR REDMOND, SECONDED BY SUPERVISOR MCGEE, THE VOTE: AYE-MCGEE, BROOKS, REDMOND, NAY-GORDON, ABSENT- BENSON***

***(28) IN RE: ORDER APPROVING PAYMENT IN THE AMOUNT OF \$2,500.00 TO ANDREW L. SMITH FOR MONTHLY GRANT CONSULTING SERVICES MOTION BY SUPERVISOR REDMOND, SECONDED BY SUPERVISOR MCGEE, THE VOTE: AYE-MCGEE, BROOKS, REDMOND, NAY-GORDON, ABSENT- BENSON***

***(29) IN RE: ORDER APPROVING PAYMENT OF INVOICE IN THE AMOUNT OF \$15,200.00 TO MILLS & MILLS ARCHITECTS, PC FOR DESIGN BILLING FOR MULTIPLEX KITCHEN RENOVATIONS MOTION BY SUPERVISOR REDMOND, SECONDED BY***

***SUPERVISOR GORDON, THE VOTE: AYE-MCGEE, GORDON, BROOKS, REDMOND, ABSENT- BENSON***

**(30) IN RE: ORDER ALLOWING USE OF THE WASHINGTON COUNTY CONVENTION CENTER BY THE FOURTH CIRCUIT INTERVENTION COURT, JUNE 17, 2024 FOR ANNUAL GRADUATION CEREMONY, AT NO FEE (NOON-5 P.M.) MOTION BY SUPERVISOR REDMOND, SECONDED BY SUPERVISOR GORDON, THE VOTE: AYE-MCGEE, GORDON, BROOKS, REDMOND, ABSENT- BENSON**

***MARILYN HANSELL, CHANCERY CLERK PRESENTED HER BI-WEEKLY REPORT***

**(31) IN RE: ORDER APPROVING BOND FOR MICHAEL ALLAN FORD, LAW ENFORCEMENT OFFICIAL MOTION BY SUPERVISOR GORDON, SECONDED BY SUPERVISOR REDMOND, THE VOTE: AYE- MCGEE, GORDON, REDMOND, BROOKS, ABSENT-BENSON**

**(32) IN RE: ORDER ACCEPTING THE 2022 TAX LEVY FROM RIVERSIDE DRAINAGE DISTRICT @ 17.4%, BOGUE PHALIA DRAINAGE DISTRICT @ 17.4% AND BLACK BAYOU @22.9% MOTION BY SUPERVISOR GORDON, SECONDED BY SUPERVISOR REDMOND, THE VOTE: AYE- MCGEE, GORDON, REDMOND, BROOKS, ABSENT- BENSON**

**(33) IN RE: ORDER AUTHORIZING THE PRESIDENT OF THE BOARD TO SIGN MEMORANDUM OF UNDERSTANDING WITH THE DEPARTMENT OF FINANCE AND ADMINISTRATION FOR THE WASHINGTON COUNTY 2023 LOCAL IMPROVEMENTS PROJECT FUNDS FOR REPAIR AND RENOVATIONS OF ESTES STREET, AIRDALE DRIVE AND SIDNEY STREET, AS APPROPRIATED BY THE MS LEGISLATURE IN HOUSE BILL 603 MOTION BY SUPERVISOR BROOKS, SECONDED BY SUPERVISOR GORDON, THE VOTE: AYE-MCGEE, GORDON, BROOKS, REDMOND, ABSENT-BENSON**

**(34) IN RE: ORDER AUTHORIZING THE OPENING OF A BANK ACCOUNT ADMINISTRATION FOR THE WASHINGTON COUNTY 2023 LOCAL IMPROVEMENTS PROJECT FUNDS FOR REPAIR AND RENOVATIONS OF ESTES STREET, AIRDALE DRIVE AND SIDNEY STREET AT GUARANTY BANK AND TRUST AND AUTHORIZING MARILYN HANSELL, CHANCERY CLERK AND CHELESA CARTER, COUNTY ADMINISTRATOR AS THE AUTHORIZED SIGNERS ON THE ACCOUNT MOTION BY SUPERVISOR BROOKS, SECONDED BY SUPERVISOR GORDON, THE VOTE: AYE-MCGEE, GORDON, BROOKS, REDMOND, ABSENT-BENSON**

**(35) IN RE: ORDER AUTHORIZING NOTICE TO BIDDERS FOR REQUEST FOR PROPOSALS (RFP) FOR THE COUNTYWIDE DUMPSTER SERVICES MOTION BY SUPERVISOR BROOKS, SECONDED BY SUPERVISOR GORDON, THE VOTE: AYE-MCGEE, GORDON, BROOKS, REDMOND, ABSENT-BENSON**

**(36) IN RE: ORDER ACCEPTING NOTICE OF CLAIM FILED BY COX & MOORE, PLLC (BELIEV VS WASHINGTON COUNTY) AND AUTHORIZING IT BE FORWARDED TO THE INSURANCE COMPANY MOTION BY SUPERVISOR GORDON, SECONDED BY SUPERVISOR REDMOND, THE VOTE: AYE-MCGEE, GORDON, BROOKS, REDMOND, ABSENT-BENSON**

**(37) IN RE: ORDER ACCEPTING COUNTY OFFICIALS REPORTS MOTION BY SUPERVISOR GORDON, SECONDED BY SUPERVISOR BROOKS, THE VOTE: AYE-MCGEE, GORDON, BROOKS, REDMOND, ABSENT-BENSON**

**(38) IN RE: ORDER AUTHORIZING COPYING CERTAIN DOCUMENTS INTO THE MINUTES OF THE WASHINGTON COUNTY BOARD OF SUPERVISORS MOTION BY SUPERVISOR GORDON, SECONDED BY SUPERVISOR BROOKS, THE VOTE: AYE-MCGEE, GORDON, BROOKS, REDMOND, ABSENT-BENSON**

**(39) IN RE: ORDER RECESSING MEETING UNTIL 6:00 P.M. MOTION BY SUPERVISOR GORDON, SECONDED BY SUPERVISOR BROOKS, THE VOTE: AYE-MCGEE, GORDON, BROOKS, REDMOND, ABSENT-BENSON**

**CARL MCGEE, PRESIDENT**

**ATTEST:**

**MARILYN HANSELL, CLERK**

**BOARD OF SUPERVISORS OF WASHINGTON COUNTY**